

EDITORIAL GUIDELINES

SINCRONIA e-Journal, uses the style American Psychological Association (APA), which presents the citations within the text, placing in parentheses the surname of the author, year of publication and page, requiring the use of quotations footnotes.

In the case of partnerships referred to **SINCRONIA** magazine, authors should adhere to the following standards:

GENERAL CRITERIA

quotations must be enclosed in quotes.

Examples:

- a) "Thermidor and the Board took the clinic as a decisive issue of institutional reorganization of medicine" (Foucault, 2006, p.105).
- b) Foucault (2006, p.105) argued that "Thermidor and the Board took the clinic as a decisive issue of institutional reorganization of medicine"

When the appointment is indirect (mention of the author's idea is not quoted verbatim but) no quotation marks or italics are used. When the appointment is indirect it is not necessary to place the page reference.

Examples:

- a) For Foucault (2006) pathology represented, in this context, the objective basis of the description of illnesses, real and undeniable.
- b) For the author, pathology represented the objective basis of the description of diseases (Foucault, 2006), real and undeniable, in this context.

When an author has more than one publication in the same year. It is accompanied by the year of publication with a lower case letter to differentiate.

Examples:

In two recent studies (Smith, 1986a, p.80;. 1986b, p 138) it suggests that...

To cite a publication with multiple authors:

- a) Two authors: both names should be cited every time.

Examples:

(Duncan & Goddard, 2003, p.99).

- b) Three to five authors: the first time all authors should be cited. The subsequent references use the first name and "et al."

Examples:

First time: (Moore, Estrich, McGillis & Spelman, 1984, p.33)

Then: (Moore et al., 1984 p. 48)

c) Six or more authors: in all cases, place the name of the first author followed by "et al."

When the reference is placed in the text, put "and" before the last author. If all the reference is in brackets, using the "&".

When you have a document produced by an organization. The first time must mention the full name of it and then may use their initials.

Examples:

When it cited for the first time: The established policy (United Nations High Commissioner for Refugees [UNHCR], 2006, p. 35)...

When he cited in a second time Measures taken (UNHCR, 2006, p.45)...

In the bibliography at the end of the work must put the full name of the organization.

To refer to a source whose author has not been identified, citing the first words of the title, followed by the year and the page (in italics if a book in quotes if an article is).

Examples:

In the recent book (Encyclopedia of Philosophy, 1992, p. 164)...

In the article ("A look at health care in Argentina", 1986, p.63) argues that...

In the event that the author appears as "Anonymous", it should be cited as such.

Examples:

(Anonymous, 1993, p. 52)

In all cases the reference in the text must match literature.

RULES FOR CITATION AND REFERENCES

To cite text within it is also possible as shown in the following examples:

a) "Thermidor and the Board took the clinic as a decisive issue of institutional reorganization of medicine" (Foucault, 2006, p.105)

b) For Foucault (2006) "Thermidor and the Board took the clinic as a decisive issue of institutional reorganization of medicine" (p. 105).

If cited research that found in other work can be done in the following ways:

a) Smith (1970, p.27) cites Brown (1967) who found that...

- b) Brown (1967), cited by Smith (1970, p.27) found that...
- c) (Brown, 1967, cited by Smith, 1970, p.27) It was found that...

To cite interviews and emails:

While it is not compulsory to quote in the final bibliography, it is convenient to refer to the interview within the main body of work.

Examples:

- a) ...and this point was awarded (J. Blogs, personal interview, August 22, 2001)...

RULES FOR SUBMISSION OF REFERENCES

General features.

- A. The list of references should be ordered alphabetically by author's last name. Place all references in the same list, ie, do not list books, articles, Web sites, etc.
- B. When the source is signed as anonymous, the reference begins with "Anonymous", followed by the year between brackets, etc. If not figure no author, the title should be placed at the site of the author, followed by the year in parentheses.

Examples:

- a) Anonymous (2007), *Popol Vuh*, Buenos Aires: Editorial Losada S.A.
- b) 90% of children with HIV without treatment (2008, December 1). *The Nation*, p. twenty-one
- C. When two or more publications of an author or group of authors have the same year of publication, should be listed with lowercase letters after the year. These letters will also be used when sources are cited in the text cuerpodel (see "citation Standards", Item 3).

Examples:

- a) Harding, S. (1986a). The instability of the analytical categories of feminist theory. *Signs*, 11 (4), 645-64.
- b) Harding, S. (1986b). *The science question in feminism*. Ithaca: Cornell University Press.
- D. The Harvard-APA format requires that the titles of books, magazines, encyclopedias, journals, etc., are highlighted in italic typeface (also called italics).
- E. On page numbers in the literature: use pp. to designate the pages of articles in encyclopedias, newspapers, and book chapters which keeper is a publisher. For scientific journals (journals) and mass-circulation magazines using only numbers (without p. Or pp.).

Examples:

- a) Lijphart, A. (1995). Electoral systems. En *The encyclopedia of democracy* (Vol. 2, pp. 412-422). Londres: Routledge.
- b) 90% of children with HIV without treatment (2008, December 1). *The Nation*, p. twenty-one.
- c) Foglia, V. (1971). Bernardo A. Houssay (1887-1971). *Acta Physiologica Latino Americana*; vol. XXI, 267-285.

To quote within the text is placed only one p. Example: (Foucault, 2006, p.25)

Books:

Author, initials. (year). Title of book (edition number, if this is not the first edition). Place: Publisher.

Examples:

- a) American Psychological Association (1994). *Publication Manual of the American Psychological Association* (5th Ed.). Washington, D.C. : Author.
- b) *Encyclopedia of Psychology* (1976). London: Routledge.
- c) Foucault, M. (2006). *The birth of the clinic. An archeology of the medical gaze*, Buenos Aires: Siglo XXI Editores.
- d) H. M. Moore, Estrich, S., McGill is, D., & Spelman, W. (1984). *Dangerous offenders: the elusive target of justice*. Cambridge: Harvard University Press.
- e) Strunk, W., & White, E. B. (1979). *Elements of Style* (3rd Ed.). New York: Macmillan.

Quote up to six (6) authors. If there are seven (7) or more, the surname and initials of the first author followed by "et al."

Examples:

- f) Ruggiero, H. et al. (1982), *Argentina Hemorrhagic Fever*. Buenos Aires: El Ateneo.

Books whose author is an editor:

Editor, initials. (Ed.). (year). Title of book (edition number, if this is not the first edition, number of volumes if more than one). Place: Publisher.

Examples:

- a) Boron, A. (Ed.). (2003), *The modern political philosophy. Hobbes to Marx* (3rd Ed.), Buenos Aires: CLACSO.
- b) Maher, B.A. (Ed.). (1964-1972). *Progress in experimental research personality* (6 vols.). New York: Academic Press.

Chapter in a book whose author is an editor:

Author of the chapter, initials. (year). Chapter title. In Initials, name / s of / the editor / s (Ed.), Book title (pp. Pages that begins and ends chapter). Place: Publisher.

Examples:

- a) Rossi, M.A. (2003), Approaches to the political thought of Immanuel Kant. A. Boron (Ed.), *The modern political philosophy. Hobbes to Marx* (p.189-212), Buenos Aires: CLACSO.
- b) Vygotsky, L.S. (1991). Genesis of the higher mental functions. In P. Light, S. Sheldon, & M. Woodhead (Eds.), *Learning to think* (pp. 32-41). London: Routledge.

Articles in scientific journals (journals):

Author, initials. (year). Article title. Journal title, volume (number, if any), pages that begins and ends the article. directly place the page number (not preceded by the abbreviation p. or pp.).

Examples:

- a) Foglia, V. (1971). Bernardo A. Houssay (1887-1971). *Acta Physiologica Latino Americana*; vol. XXI, 267-285.
- b) Martí, M. L. (1973). The discovery of insulin and its impact on Argentina. *Argentina Medicine and Therapeutics*, vol. 1 (1): 22-28.
- c) McLaren, A. (1993). Privileged communications: medical confidentiality in late Victorian Britain. *Medical History* 37 (2), 129-147.
- d) Popper, S.E. & McCloskey, K. (1993). Individual differences and subgroups within populations: the shopping bag approach. *Aviation Space and Environmental Medicine*, 64 (1), 74-77.

Articles in mass-circulation magazines or newspapers:

Author, initials. (Year, date). Article title. Title of the magazine or newspaper pages that begins and ends Article.

If no author, start with the title of the article, followed by the year and date.

Examples:

- a) Young, H. (1996, 25 de julio). Battle of snakes and ladders. *The Guardian*, p.15.
- b) El 90% de los niños con VIH, sin tratamiento (2008, 1º de diciembre). *La Nación*, p. 21.
- c) *Women's Health* in the XXI century. (1999, August) 12.

Electronic media:

Author, initials. (year). Title. Retrieved day, month, year Web address.

If the date of the document is not displayed, use n.d. (No date, no date).

If no author, begin the reference with the document title.

If the document is part of a large site such as a university or a government institution, place the name of the organization or department in question before giving the e-mail address.

Examples:

- a) Banks, I. (n.d.). The NHS Direct healthcare guide. Obtained on August 29, 2001 of www.healthcareguide.nhsdirect.nhs.uk.
- b) *Deciding your future* (2000). Obtained on 5 September 2001 University of Portsmouth, Careers Service:
www.port.ac.uk/departments/careers/plancareer/deciding-your-future.htm
- c) Alexander, J. & Tate, M.A. (2001). Evaluating web resources. Obtained on August 21, 2001, Widener University, Wolfgram Memorial Library:
www2.widener.edu/Wolfgram-Memorial-Library/webevaluation/webeval.htm

Do not place the Web address (URL) in the body of the text, only in the literature. To refer to the site in the text, mentioning the author or the first words of the title of the Web site.

e-magazines or e-journals that produce a printed version:

Use the same reference articles in printed scientific journals, just add [Electronic version] after the article title.

Examples:

- a) Moral de Calatrava, P. (2006). Abortion in the Spanish literature of the sixteenth century [Electronic version]. *Dynamis, Acta Hispanica and Medicinae Scientiarumque Historiam Illustrandam*, 26, 39-68.
- b) Cleminson, R. (2006). "A century of civilization under the influence of eugenics" Dr. Enrique Diego Madrazo, socialism and scientific progress [Electronic version]. *Dynamis, Acta Hispanica ad Medicinae Scientiarumque Historiam Illustrandam*, 26, 221-251.

If you refer to an electronic item is the format differs from its printed version or that includes additional data or comments, you need to place the date on which the article was obtained and the Web address (URL).

Examples:

Wintour, P. (2005, May 18), Blair reliefs His book is a moral certainty [Electronic version]. *The Guardian*. Retrieved May 18, 2005, of *The Guardian* website.
<http://politics.guardian.co.uk/queensspeech2005/story/0,16013/1486296,00.html>

Journal articles found only in electronic form:

Author, initials. (Year, month of publication). Title of article. Journal, volume (number). Obtained the day, month, year Web Address.

Examples:

Fernandez, J. (2008, November), the first Positivism. Some considerations on social thinking in Saint Simon and Comte. social conflict, 1 (0). Retrieved December 10, 2008 of:

<http://www.iigg.fsoc.uba.ar/conflictosocial/revista/00/fernandez01.pdf>.

Use the full publication date as given in the article. Do not put page numbers, these are not given in the journals in electronic format only.

As far as possible, the URL should lead directly to the article.

E-books:

Using the same format as for printed books and add [Electronic version] after the title.

Examples:

a) Brzezinski, M. (2004). *Fortress America: on the front lines of homeland security, an inside look at the coming surveillance state* [Electronic version]. New York: Bantam Books.